

Cumberland/North Yarmouth Joint Standing Committee

*Pam Ames
Jim Moulton
Steve Palmer*

*Mike Edes
Bill Stiles
George Turner*

MINUTES

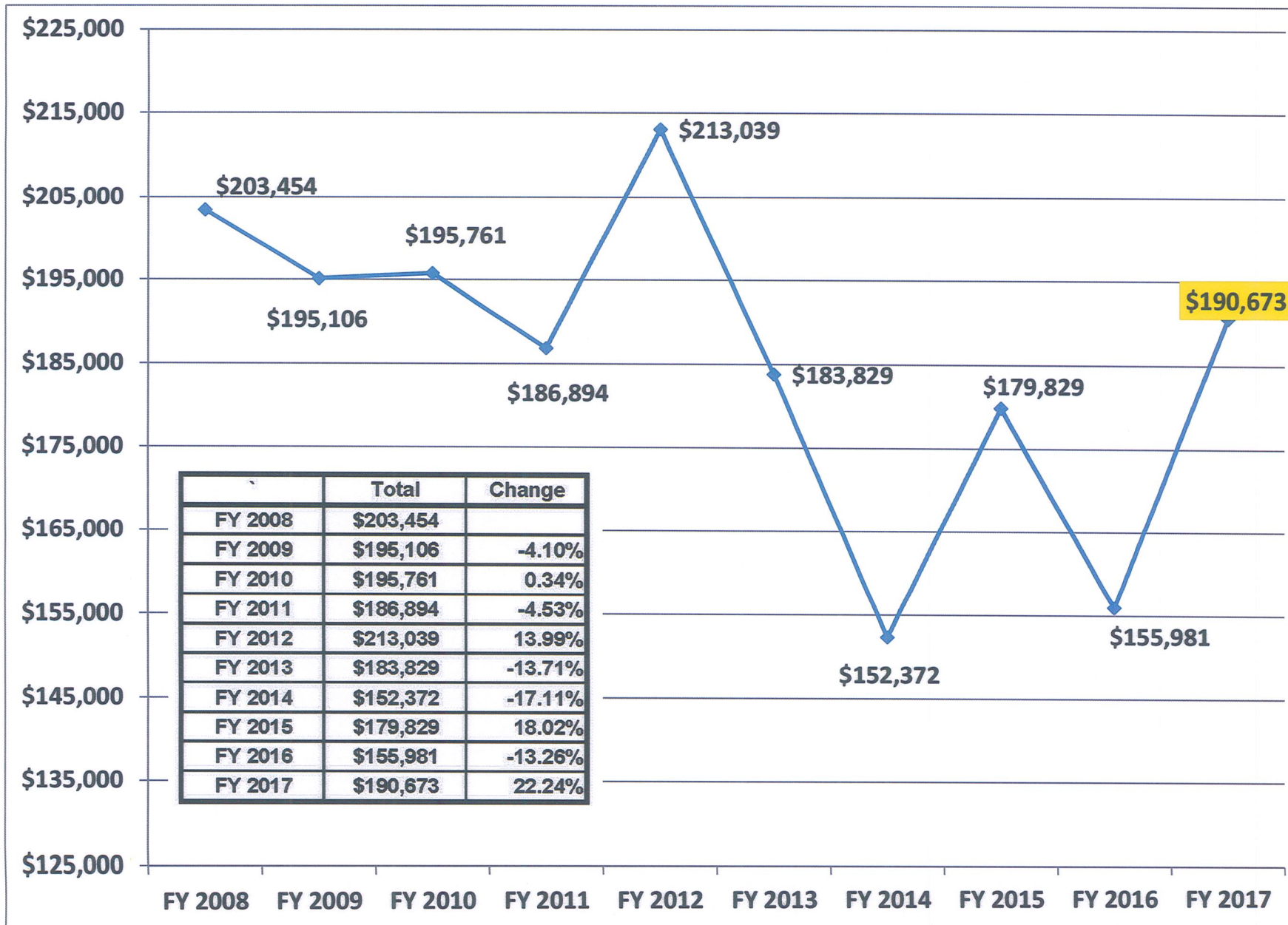
**Monday, January 4, 2016
North Yarmouth Town Hall
4:30 PM**

PRESENT: Bill Stiles, George Turner, Mike Edes, Pam Ames, Jim Moulton, Steve Palmer, Bill Shane, and Rosemary Roy

- I. Mr. Palmer called the meeting to order at 4:36 P.M.**
- II. Review of Assessment for Library and Recreation Services**
The Committee reviewed the attached assessment information.
- III. Knight's Pond Management Plan Review**
It was decided that a subcommittee consisting of Pam Ames, Mike Edes and Bill Stiles would meet with Penny Asherman to review the management plan and report back to the full committee with a final document.
- IV. Other Business**
 - Next meeting, Monday, February 1st at in Cumberland
 - Cumberland Town Council Budget Meetings will begin in February
- V. Adjournment at 6:02 P.M.**

Respectfully submitted by,

Brenda Moore
Committee Secretary



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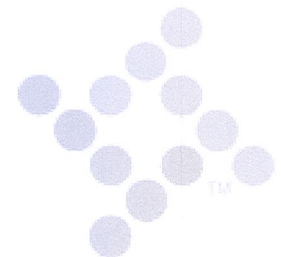
ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
	2013	2014	2015	2016	
0451 Library- Salaries & Benefits					
0451 1000 Full Time Wages	113,460.90	107,371.25	157,963.50	80,176.98	156,561.00
0451 1010 Part Time Wages	94,755.67	104,184.72	54,275.96	29,564.44	65,397.00
0451 1210 Health Insurance	50,090.04	60,934.01	55,700.24	32,539.62	67,700.00
0451 1220 FICA	15,189.82	16,402.34	16,372.36	8,446.01	16,980.00
0451 1230 ICMA	8,198.60	11,283.13	10,783.78	5,657.19	10,959.00
0451 1240 Life Ins & Long Term Disabilit	911.94	968.58	1,058.90	550.52	1,018.00
0451 1250 Long Term Care Ins	591.83	619.22	579.52	344.06	463.00
TOTAL Library- Salaries & Bene	283,198.80	301,763.25	296,734.26	157,278.82	319,078.00
0452 Library- Utilities					
0452 2000 Electricity	5,678.44	6,723.64	6,519.05	2,709.92	6,500.00
0452 2020 Heating Fuel	13,724.21	13,996.47	10,245.06	745.54	10,000.00
0452 2030 Telephone	1,250.10	1,323.72	1,604.96	691.29	1,400.00
0452 2060 Water/Sewer	218.30	187.39	200.92	95.30	276.00
TOTAL Library- Utilities	20,871.05	22,231.22	18,569.99	4,242.05	18,176.00
0453 Library- General Expenses					
0453 3010 Advertising	.00	.00	91.50	.00	.00
0453 3040 Equipment Maintenance	2,339.75	2,720.83	1,746.37	72.25	2,800.00
0453 3140 Membership Dues	680.00	846.00	615.00	375.00	845.00
0453 3160 Misc Expenses	1,060.07	1,669.71	1,300.72	810.36	1,400.00
0453 3202 Janitorial Supplies	1,457.51	588.35	1,034.11	281.88	1,200.00
0453 3210 Postage	1,128.13	831.58	557.93	86.28	1,000.00
0453 3300 Office Supplies	4,681.43	4,087.70	5,388.24	3,246.65	4,500.00
0453 3330 Travel Expenses	805.59	433.45	1,712.97	227.01	1,000.00
0453 3410 Capital Outlay	2,970.00	.00	3,299.59	1,940.74	4,000.00
0453 4000 Building Maintenance	6,003.52	4,927.92	5,025.74	5,363.72	6,000.00
0453 4500 Bindery	195.00	.00	.00	75.00	300.00
TOTAL Library- General Expense	21,321.00	16,105.54	20,772.17	12,478.89	23,045.00
0455 Library- Contracted Services					
0455 5000 Contracted Services	9,100.00	9,152.00	8,984.00	4,416.00	9,568.00

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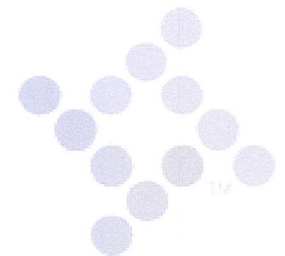
ACCOUNTS FOR: 001 General Fund	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
	2013	2014	2015	2016	
0455 5050 Computer Maintenance	3,349.20	2,189.70	3,543.86	1,585.52	2,500.00
0455 5240 Training	2,445.30	856.00	1,612.95	115.00	1,800.00
TOTAL Library- Contracted Serv	14,894.50	12,197.70	14,140.81	6,116.52	13,868.00
0456 Library- Equipment					
0456 6000 Equipment & Tools	2,083.25	1,955.47	1,552.00	1,023.84	2,000.00
TOTAL Library- Equipment	2,083.25	1,955.47	1,552.00	1,023.84	2,000.00
0457 Library- Books					
0457 7000 Book/Mag/Av	36,524.60	35,775.96	35,934.26	9,981.59	35,100.00
TOTAL Library- Books	36,524.60	35,775.96	35,934.26	9,981.59	35,100.00
TOTAL General Fund	378,893.20	390,029.14	387,703.49	191,121.71	411,267.00
TOTAL EXPENSES	378,893.20	390,029.14	387,703.49	191,121.71	411,267.00
GRAND TOTAL	378,893.20	390,029.14	387,703.49	191,121.71	411,267.00



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ACCOUNTS FOR:		PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
001 General Fund		FY 2013	FY 2014	FY 2015	FY 2016	
0045 Library Related Revenues						
0045 0379 Library Interest Income		-335.84	-217.38	-121.23	-160.64	-200.00
0045 0392 Library Fines		-4,830.74	-4,165.59	-5,865.78	-2,488.68	-3,500.00
0045 0394 Misc. Library Revenue		-1,676.30	-1,561.95	-1,892.98	-680.30	.00
TOTAL Library Related Revenues		-6,842.88	-5,944.92	-7,879.99	-3,329.62	-3,700.00
TOTAL General Fund		-6,842.88	-5,944.92	-7,879.99	-3,329.62	-3,700.00
TOTAL REVENUES		-6,842.88	-5,944.92	-7,879.99	-3,329.62	-3,700.00
GRAND TOTAL		-6,842.88	-5,944.92	-7,879.99	-3,329.62	-3,700.00



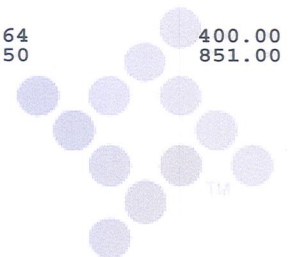
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ACCOUNTS FOR:	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
001 General Fund	FY 2013	FY 2014	FY 2015	FY 2016	
0041 Recreation Related Revenues					
0041 0370 Recreation Programs	-15,322.80	-33,574.05	-10,455.66	-3,316.00	-32,408.00
0041 0371 Fall Recreation Revenue	-44,020.55	-42,962.48	-33,787.50	-44,717.45	-36,228.00
0041 0372 Winter Recreation Revenue	-90,504.09	-97,303.25	-105,890.26	-50,375.00	-124,846.00
0041 0373 Spring Recreation Revenue	-18,383.31	-43,761.22	-24,852.21	.00	-41,239.00
0041 0374 Summer Recreation Revenue	-202,393.50	-229,570.80	-248,416.48	-21,743.50	-223,017.00
0041 0375 MSAD #51 Recreation Revenue	-15,083.45	-15,401.92	.00	.00	.00
0041 0385 After School Programs	-119,172.04	-155,432.70	-198,639.20	-77,131.05	-173,302.00
0041 0386 Special Events/Trips Revenues	.00	.00	.00	-220.00	.00
0041 0387 Adult Enrichment Revenue	.00	.00	.00	-13,175.40	-32,377.00
0041 0388 Adult Fitness Revenue	.00	.00	.00	-21,566.68	-41,840.00
0041 0570 Rec Soccer Revenue	-9,499.89	-13,075.00	-14,876.00	-6,815.00	-10,211.00
0041 0606 CPR/First Aid Revenues	.00	.00	-150.00	1,551.20	.00
TOTAL Recreation Related Reven	-514,379.63	-631,081.42	-637,067.31	-237,508.88	-715,468.00
0411 Recreation- Salaries & Bens					
0411 1000 Full Time Wages	168,648.76	154,731.79	168,882.33	104,651.52	200,361.00
0411 1010 Part Time Wages	126,375.90	142,791.18	140,728.04	105,908.58	145,926.00
0411 1020 Overtime	576.20	678.55	722.63	704.46	.00
0411 1165 Travel Stipend	1,799.72	1,799.72	1,882.78	899.86	1,800.00
0411 1170 After School Programs	49,144.25	69,017.68	80,544.33	32,296.37	66,615.00
0411 1210 Health Insurance	39,483.03	26,063.24	36,324.40	20,515.40	44,870.00
0411 1220 FICA	27,172.35	28,583.28	32,655.20	19,070.62	31,587.00
0411 1230 ICMA	9,795.83	8,652.37	11,625.76	8,684.54	8,781.00
0411 1240 Life Ins & Long Term Disabilit	1,168.14	1,031.06	1,541.68	751.59	1,605.00
0411 1250 Long Term Care Ins	325.91	336.75	411.37	238.34	640.00
0411 1260 MSRS Retire Life Ins	.00	.00	5,951.14	3,462.34	4,113.00
0411 1400 Contracted Employees	.00	.00	16,738.04	.00	12,000.00
TOTAL Recreation- Salaries & B	424,490.09	433,685.62	498,007.70	297,183.62	518,298.00
0412 Recreation- Utilities					
0412 2000 Electricity	595.20	296.94	326.98	120.64	400.00
0412 2030 Telephone	1,040.22	1,057.22	1,166.24	500.50	851.00



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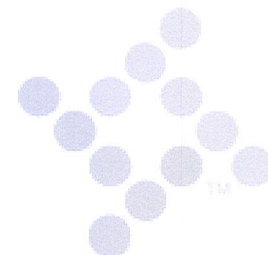
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ACCOUNTS FOR:	PRIOR YR3	PRIOR YR2	LAST YR	CURRENT YR	CY REV
001 General Fund	ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET
	FY 2013	FY 2014	FY 2015	FY 2016	
TOTAL Recreation- Utilities	1,635.42	1,354.16	1,493.22	621.14	1,251.00
0413 Recreation- General Expnses					
0413 3010 Advertising	12,174.14	10,934.96	14,134.33	5,619.86	13,274.00
0413 3100 Credit Card Charges	1,552.01	24,874.86	37,036.45	11,571.65	22,537.00
0413 3140 Membership Dues	230.00	230.00	615.00	.00	300.00
0413 3160 Misc Expenses	657.78	441.17	614.96	.00	.00
0413 3210 Postage	.00	42.95	.00	.00	.00
0413 3300 Office Supplies	1,354.85	1,935.38	1,477.60	423.69	1,245.00
0413 3330 Travel Expenses	209.85	995.03	302.48	106.98	10,721.00
0413 3670 Tennis Courts	.00	461.38	6,846.81	174.00	6,000.00
0413 4100 Adult Enrichment Expense	.00	.00	.00	6,656.89	21,185.00
0413 4105 Adult Fitness Expense	.00	.00	.00	3,245.92	22,766.00
0413 4110 Special Events/Trips	.00	6,631.88	6,611.85	1,593.65	5,000.00
0413 4130 Camp Field Trips	17,856.45	18,974.99	31,950.08	27,793.43	20,866.00
0413 4140 Camp Supplies/Expenses	7,185.34	8,917.58	7,704.10	2,233.05	3,739.00
0413 4145 After School Program Expenses	11,382.32	14,180.82	22,008.07	3,162.80	14,181.00
0413 4150 Misc Recreation Programs	2,406.35	2,208.03	2,066.13	505.24	925.00
0413 4155 Enrichment Program Expenses	27,193.59	22,396.16	22,979.60	19,834.05	22,657.00
0413 4156 Early Release Programs	8,960.70	.00	.00	.00	.00
0413 4170 Ski Program Expense	39,279.31	39,114.50	36,200.50	2,100.00	39,115.00
0413 4180 Sport Camp Expenses	14,646.02	9,541.00	13,015.00	8,496.00	11,541.00
0413 4190 Sport League Fees	5,495.00	4,455.00	7,752.44	3,510.00	4,735.00
0413 4200 Sport Program Expenses	22,714.76	32,323.96	28,548.54	16,146.52	32,324.00
0413 4210 Swim Instructor Training	867.60	1,783.46	515.32	480.37	.00
0413 4220 Team Uniforms & T-Shirts	141.98	.00	.00	.00	.00
0413 4410 Rec Soccer Expenses	4,881.18	10,760.24	8,788.26	4,855.04	7,226.00
TOTAL Recreation- General Expn	179,189.23	211,203.35	249,167.52	118,509.14	260,337.00
0415 Recreation- Contract Services					
0415 5240 Training	910.00	3,313.08	2,629.22	1,140.00	1,200.00
TOTAL Recreation- Contract Ser	910.00	3,313.08	2,629.22	1,140.00	1,200.00
0416 Recreation- Equipment					
0416 6090 Recreation Equipment	2,635.23	879.69	681.86	41.11	2,600.00
TOTAL Recreation- Equipment	2,635.23	879.69	681.86	41.11	2,600.00

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ACCOUNTS FOR: 001 General Fund	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
TOTAL General Fund	94,480.34	19,354.48	114,912.21	179,986.13	68,218.00
TOTAL REVENUES	-514,379.63	-631,081.42	-637,067.31	-237,508.88	-715,468.00
TOTAL EXPENSES	608,859.97	650,435.90	751,979.52	417,495.01	783,686.00
TOTAL 001 General Fund	94,480.34	19,354.48	114,912.21	179,986.13	68,218.00
GRAND TOTAL	94,480.34	19,354.48	114,912.21	179,986.13	68,218.00



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001 General Fund	2013	2014	2015	2016	
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0041 0370 Recreation Programs	-15,322.80	-33,574.05	-10,455.66	-3,316.00	-32,408.00
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0041 0372 Winter Recreation Revenue	-90,504.09	-97,303.25	-105,890.26	-50,375.00	-124,846.00
0041 0373 Spring Recreation Revenue	-18,383.31	-43,761.22	-24,852.21	.00	-41,239.00
0041 0374 Summer Recreation Revenue	-202,393.50	-229,570.80	-248,416.48	-21,743.50	-223,017.00
0041 0375 MSAD #51 Recreation Revenue	-15,083.45	-15,401.92	.00	.00	.00
0041 0385 After School Programs	-119,172.04	-155,432.70	-198,639.20	-77,131.05	-173,302.00
0041 0386 Special Events/Trips Revenues	.00	.00	.00	-220.00	.00
0041 0387 Adult Enrichment Revenue	.00	.00	.00	-13,175.40	-32,377.00
0041 0388 Adult Fitness Revenue	.00	.00	.00	-21,566.68	-41,840.00
0041 0570 Rec Soccer Revenue	-9,499.89	-13,075.00	-14,876.00	-6,815.00	-10,211.00
0041 0606 CPR/First Aid Revenues	.00	.00	-150.00	1,551.20	.00
TOTAL Recreation Related Revenues	-514,379.63	-631,081.42	-637,067.31	-237,508.88	-715,468.00
TOTAL General Fund	-514,379.63	-631,081.42	-637,067.31	-237,508.88	-715,468.00
TOTAL REVENUES	-514,379.63	-631,081.42	-637,067.31	-237,508.88	-715,468.00
GRAND TOTAL	-514,379.63	-631,081.42	-637,067.31	-237,508.88	-715,468.00

