

Town of Cumberland – West Cumberland Hall

Date: _____

Thank you for choosing the West Cumberland Hall for your private party on (date) _____ . The hours of the actual rental will begin at _____ and end at _____ .

The following are terms of the rental agreement between the Town of Cumberland and the _____ (Renter):

Contact Person: _____
Address: _____
Phone Number: _____ or _____

The cost of the rental will be _____ as well as a _____ deposit, both of which must be paid in full in advance to finalize your reservation. The _____ deposit will be held to insure that the clean up is completed and no damages are incurred. If the clean up is completed satisfactorily, your deposit will be returned promptly to you.

The rental fee allows you the full use of the main floor of the hall. You are responsible for the set up and the clean up of the hall. You may make any arrangements for food and beverage that you wish; however, if any liquor is to be served you must hire a licensed liquor caterer and the proper proof and information must be supplied to us in advance of the rental date.

You the renter must assume full responsibility for the malicious damages to the buildings or surrounding grounds. The Town of Cumberland or its employees assume no responsibility for either over consumption or for injury. The renter also agrees hereby to indemnify and hold harmless the Town of Cumberland and its officers, agents, and employees from any and all liability, loss or damage, including personal injury or property damage and death which may or could occur by reason of their rental of the West Cumberland Hall. Should the Town or any of its officers, agents or employees incur any liability, loss or damages by reason of the renter's or its guest, invitees, employees, agents or members use of said West Cumberland Hall, the amount thereof, including cost, expenses, and reasonable attorney fees, shall be reimbursed by renter to the Town and/or its officers, agents, and employees upon demand therefore.

By signing this rental agreement, you do so in agreement to the above mentioned terms.

(Signature)

(Date)