

Val Halla Board of Trustees

Wednesday, January 14, 2009 at 6:00 p.m. to 6:30 p.m.

Town Hall – East Conference Room

Meeting Minutes

Present: Bill Putnam, John Zappia, Tim Moody, and Frank Sola

Absent: Norene Ward and Roger Brooks

Others Present: Brian Bickford, Golf Pro, Toby Young, Golf Superintendent, Bill Stiles, Town Council, Alex Kimball, Finance Director and Cynthia Stennett.

- I. Welcome & Introduction of Guests** – Bill Putnam called the meeting to order at 6:00 and welcomed and thanked everyone for coming.
- II. Public Comment** – None
- III. Approval of December 10, 2008 Minutes** – Bill Putnam asked if everyone had an opportunity to review the December 10, 2008 minutes in their packets. Seeing that there were no corrections, additions or deletions, the minutes were accepted as written. A motion was made by Tim Moody to approve the minutes as written and seconded by John Zappia.

VOTE: MOTION PASSED – UNANIMOUSLY

- IV. Election of Chair and Vice Chair** – Bill Putnam brought up the issue of whether or not anyone had been appointed to serve on the Board at the last Town Council meeting and Bill Stiles stated that there had been some interested individuals and that appointments would be made at a later date.

Bill Putnam also brought up the issue of who would be serving as Chair and Vice Chair of the Committee. After further discussion, John Zappia nominated Bill Putnam to serve as Chair and Frank Zappia seconded the motion. Norene Ward was nominated by Bill Putnam to serve as Vice Chair and the motion was seconded by Tim Moody.

VOTE: MOTIONS PASSED – UNANIMOUSLY

Review of Revenue Reports – Alex reported that there was not much going on since everything is closed for the winter season.

V. New Business:

- a. **Business Reports:**

I. Department Reports:

1. Brian Bickford – Pro Shop

Brian stated that the MSGA is working on the banquet center space quite actively and, to date, there is very little impact to the large room. He also reported that it appeared that they would be moving to Cumberland earlier than previously thought and that they will be changing their business hours from 9:00 – 1:00 to 9:00 – 3:00. There was some discussion about the rooms and what their uses would be as well as who would be occupying them.

Brian also stated that he was in the process of gathering the information for the Summer publications which will be published in February. He also stated that he would be working with the Association in setting up their events.

Brian reported that he is in the process of reorganizing the Pro Shop getting ready for next year.

Bill Putnam asked if Brian would be attending the PGA Show and he indicated that he would be attending adding that there will be quite a few seminars about golf and the economy in which he is particularly interested.

Brian stated that he has joined “Performance Track” through the PGA, which allows you to enter various categories of data which can be used as benchmark information for comparisons with similar golf courses.

2. Toby Young - Course

Toby reported that he has moved into Kevin’s old office and will be running the irrigation system from the computer system in that office. He also stated that Storey Bros. had started work dredging the pond on the previous day and that work was scheduled to be completed today. Toby also reported that he had met with the “On Target” representative and they will be setting the pole for electrical service on Tuesday of next week.

2. Val Halla Golf Association – Mark Sunderman

In Mark’s absence, there was no Golf Association report provided.

3. Greens Committee Report – Rick Doane

There was no report from the Green's Committee in Rick Doane's absence.

c. Other New Business –

Alex reported that Charlie Sparrow is taking over the Viking Grill operating as "The Sparrow's Nest" and is on the next Town Council agenda for approval of their liquor license. Bill Putnam asked if the Board members had received a copy of the plan and after hearing that some had not, Alex indicated that he will resend the package including the contract and the plan. Frank indicated that he was concerned about what type of marketing plan the "Sparrow's Nest" may have for promoting the Viking Grill. Alex suggested that he be invited to attend the next meeting and the Board was in agreement.

Brian informed the Board that Kathy Tuller, of Cumberland, will be working with the MSGA as an Event Planner.

Bill Putnam stated that Mark Sunderman requested that he be sent the contact information for "The Sparrow's Nest" and Charlie Sparrow so that they can begin planning for the Association's events.

Alex reported that he, Toby and Brian will begin the budget process over the next few weeks and that he will present a draft budget at the next meeting for the Board's review.

VI. Old Business - None

VII. Adjournment, next meeting, Wednesday, February 11, 2008, 6:00 p.m. at the Town Hall in the Council Chambers.

There was a motion made by Tim Moody and seconded by Frank Sola to adjourn the meeting at 6:30 p.m.

VOTE: MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

Cynthia A. Stennett
Recording Secretary