

**Twin Brook Advisory Committee Meeting**  
**DRAFT - Meeting Minutes**  
**May 28, 2009**  
**Town Hall**  
**7:00 P.M.**

**AGENDA**

**Present:** Glen Hutchins, John Andrews, John Stroud, Kay Fowler, Anne Witte

**Absent:** Bill Green, John Eldredge, & Alan Kissack

**Staff:** Bill Landis, Recreation Director, Bill Shane, Town Manager, Steve Moriarty, council member.

**I. Call to order**

The meeting was called to order at 7:02 p.m.

**II. Prior Meeting Minutes (9/4/08) – John Stroud moved to accept – Glen Hutchins seconded – Unanimous Vote**

**III. Update on Facilities**

- Bill Landis reported facilities held up well through the winter
- Groomer parked in building for winter
- Ski Team members dropping in H.S.
- Trail signs project needs to be revitalized – trails need to be named
- Send out trail map for Twin Brook – ask committee to submit names for trails
- Next meeting have names ready for trails
- Still need to plant trees to help screen maintenance building – berm is made up of excess soils from project – trees to go to back side.
- Look at planting 6-10 spruce trees / 4' – 6'
- Look at screen to hide transformer by red building
- Discussion around the High School Varsity field related to the arsenic levels and lack of maintenance.

**IV. Park Closing Time**

- Dusk versus fixed time for closure
- 9 PM Year Round Closure was discussed but changed to the following:  
9PM – April 1<sup>st</sup> - November 1<sup>st</sup> and 6PM – November 2<sup>nd</sup> - March 31<sup>st</sup>  
Moved by Glen Hutchins, seconded by Anne Witte, - Unanimous Vote

## **V. Fall Events**

Moved by Glen Hutchins, seconded by Joe Reynolds to accept the list of events presented by Bill Landis with the following conditions:

- October 31<sup>st</sup> - \$ 1500.00 charged to MPA for field use plus mass gathering permit.
- November 13<sup>th</sup> - \$1500.00 for NCCA Regionals
- \$250\_ Deposit for Building Use

## **VI. Eagle Scout Projects**

Moved by Glen Hutchins, seconded by Anne Witte to accept the report from Bill Landis for Eagle Scout Projects with the following conditions:

- 4"\* 4" posts w/ signs for kiosks
- Kiosk at Tuttle Road – 1<sup>st</sup> parking lot
- Kiosk at Greely Road – Dog Walkers trail ahead
- Kiosk at Greely Road – “Wilderness Area”
- Installing trail signs
- Kiosk at hammerhead on Tuttle Road for dog walkers
- Hutch & Anne – UNANIMOUS

## **VII. Falmouth – rent fields for Columbus Day Permit**

- Moved by Glen Hutchins, seconded by Kay Fowler to deny the use of Twin Brook Fields to the Falmouth Soccer Club for a Columbus Day Soccer Tournament

## **VIII. Snack Bar Policy**

Following issues were discussed:

- CSC –Tournament – Lions Club
- Lions Club deferred to Boys Boosters LAX – this spring worked well
- Cumberland Based Organization – 1<sup>st</sup> referral then Lions Club  
*Bill Landis to develop policy for next meeting*

## **IX. Policy update on STAR GAZING EVENTS**

Following issues were discussed:

- After hours use – Limit to 3 events per year 2 scout events per year  
*Bill Landis to develop policy for next meeting*

## NEXT MEETING

### **X. OTHER BUSINESS**

- Joe Reynolds discussed concerns regarding - \*ROCKETS (next meeting) – planes with combustion engines
- Enforcement of rules – Bill Landis asked by committee to meet with Police Chief to review rules of Twin Brook.
- Anne Witte lots of use at Twin Brooks. Major need to revisit enforcement of horses on perimeter.
- “Iron Ranger” – Joe Reynolds asked if he could construct and donate a new “Iron Ranger” for donations
- Committee by consensus asks Joe to work with Bill Landis for placement
- Trees for shade by building – TREE PLANTING NEAR BUILDING  
Landscape plan for building – (Anne Witte to work with Michael Storey)

Next Meeting – July 7<sup>th</sup>

Motion to Adjourn – 8:14PM – Moved by, Glen Hutchins and Seconded by, Joe Reynolds - Unanimous Vote

Respectfully Submitted,

*William R. Shane*  
*Recording Secretary*